

VICTIM OF A CRIME?

The likelihood of the perpetrator of a crime being apprehended may depend on your ability to give police an accurate description. There are measures you can take to aid you. For example, place discreet height markers on a door frame that will help you gauge the height of the individual. Keep Incident Reports handy to jot down details of the criminal you may need later.

Description of Person

Gender: _____
Race: _____
Age: _____
Height: _____
Weight: _____
Hair: _____
Eyes: _____
Complexion: _____
Scars, etc.: _____
Weapon: _____
Clothing: _____
Build: _____
Unusual characteristics: _____
Speech: _____
Mannerisms: _____

Location last seen:
Direction of travel: _____
Mode of transportation: _____
Type of vehicle, make, model, year, color, license plate #: _____



This and additional information available online at www.downtownakron.com

REPORT CRIME AND SUSPECTED CRIMINAL ACTIVITY PROMPTLY

Whether the issue is graffiti, petty vandalism, panhandling or something more serious, police cannot act without first hearing about the problem from you. Don't assume someone else has called, keep downtown safe by making the call yourself.

POLICE EMERGENCY 911

- if you need an officer on the scene now
- if you see a crime in progress
- if a life is in danger due to crime or medical emergency

POLICE NON-EMERGENCY 330-375-2181

- to report a nuisance, such as a noise or parking complaint
- to report a non-emergency crime - one that did not just occur, and the suspect is not in the immediate area
- to ask questions about something suspicious occurring, and you are not sure it is criminal activity.

For safety issues not of a criminal nature, such as existing graffiti, broken windows, damaged sidewalks, potholes, or other potentially hazardous conditions, call City Services at **311** (330-375-2311 from a cell phone).

For non-emergency concerns about a parking deck or parking lot, call Ampco Parking at 330-434-7232.

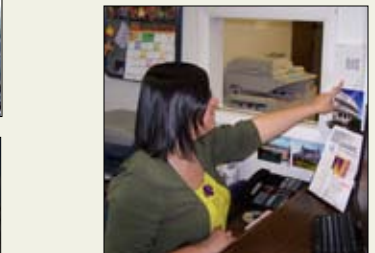


www.downtownakron.com

OFFICE SECURITY

Downtown is one of the safest neighborhoods in Akron.

Help us *keep it that way.*





Mark your portable office equipment with Asset ID Labels from Downtown Akron Partnership

Asset ID tags serve as a deterrent to thieves because they make items more easily traceable and more difficult to sell. They also provide assistance in recovering lost portable items such as cell phones.

DAP is offering stick-on asset ID labels to downtown businesses to place on their computers, monitors, laptops, printers, phones, cell phones and other valuable, portable items.

Businesses may request the number of ID labels they need and DAP will record the series of numbers given each business. Businesses will keep their own records. Should an item be recovered that corresponds with an ID number assigned to a business, the business will be contacted.

To request security labels, call 330-762-9550 or e-mail info@downtownakron.com.



Downtown Akron Partnership
58 W. Exchange St. • Ste. C • Akron, OH 44308
330-762-9550 • fax 330-762-6622
www.downtownakron.com
info@downtownakron.com

Our mission is to promote and build a valuable and vibrant downtown.

Office Security Tips

Front Desk

- Use your security and alarm system. Do not buzz individuals in without knowing who they are and who they are there to see.
- Question individuals walking through your office by asking if they need assistance.
- Do not allow unknown or unexpected repair personnel free access to your office space.
- Be especially cautious when employees are gathering for a meeting, party or luncheon that takes them away from their office/desk. Never leave your reception area unattended or entrance doors propped open.

Physical Environment

- Do not let anyone into a secured area with your access keys or card as you enter or leave.
- If you find a secured entry door propped open, close it.
- Always keep valuables out of sight.
- Keep current inventory records of all equipment.
- Engrave serial numbers on all valuables and electronics.
- Make sure all windows and doors are locked and secure.
- Keep the exterior of the building free of hiding places such as bushes, dumpsters, etc.
- Install security bars on back doors.
- Install a security alarm system and maintain it.
- Keep front windows free of obstructions that can prevent a robber from being seen by a passerby.
- Install lighting at all entrances and exits.

Do Your Part...

Be prepared

- Many crimes are crimes of opportunity. Always be alert and aware of the people around you.
- Take an inventory of your assets, record serial numbers and mark them with a name or identification number. Thieves are less likely to steal property that can be traced.
- Be aware of locations and situations which would make you vulnerable to crime, such as alleys and dark parking lots.
- Get to know your business neighbors.

Your personal security

- Use your security system...do not buzz in anyone you do not know. Ask the visitor's name and reason for visit.
- If you work non-traditional hours, try to find another worker or a security guard to walk out with you.
- If you are in the elevator with another person, stand near the control panel. If you feel uncomfortable or threatened, get off at the first opportunity or press the alarm.
- Report all suspicious people and activities to the proper authorities.
- Keep valuables out of sight.
- Personal property should be marked with your driver's license number.

Parking safety

- Park in well-lighted areas and always lock car doors after entering or leaving your car.
- Have your car keys in your hand when approaching your car.
- Use the "buddy" system when leaving the building or ask for a security escort to your car.